



Site name / facility

Category 2 caves / Cave Operations Including Bus

Total capacity for
this site / facility

Variable

COVID SAFETY PLAN

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- ✓ Stay home if unwell & get tested
- ✓ Bookings are a condition of entry
- ✓ Check travel restrictions -vulnerable communities may be nearby

Wellbeing of staff & visitors

- ✓ Tours will be limited by the 4m² rule throughout the cave
- ✓ Remain 1.5m apart where possible
- ✓ Numbers are limited in courtesy bus (7) and drivers wear a mask and passengers must wear a mask.

Physical & social distancing

- ✓ Visitors to practice good hygiene
- ✓ Masks are compulsory when in an indoor area of non-residential premises in NSW.
- ✓ Running water is not available in the caves
- ✓ All public areas are cleaned regularly

Hygiene & cleaning

- ✓ Records of visitors and staff will be recorded for the purposes of contact tracing. All visitors must register via the Service NSW QR code located around Jenolan Caves precinct. Registration will be confirmed by staff members on entry.
- ✓ Vaccination certificates are asked to be provided on check in.

Record keeping

All caves in NSW were closed to the public in March 2020 in response to the COVID-19 pandemic. Caves managed by the Jenolan Caves Historic Trust and the National Parks and Wildlife service have since been categorised into COVID-19 risk levels and safety measures have been identified.

Category 1 caves – the risk of entering these caves is assessed to be no greater than being in the surrounding areas. These caves can be accessed taking standard hygiene and social distancing precautions.

Category 2 caves – there is heightened risk associated with entering these caves but there are actions that can be taken to reduce this risk. Limited entry to these caves can occur using the controls outlined in this plan.

Category 3 caves – there is heightened risk associated with entering these caves which cannot be effectively reduced. These caves remain closed to the public under current health advice.

Please follow the latest rules and restrictions from
NSW Health.

www.nsw.gov.au/covid-19/rules

Advice to staff and visitors

Jenolan Caves staff with respiratory symptoms or fever ($>37.5^{\circ}\text{C}$) even if mild will immediately get tested for COVID-19 and place themselves in isolation until the results are known. Staff are aware of the leave entitlements if they are sick or require self-quarantine.

Visitors must not to attend Jenolan Caves if they have respiratory symptoms or fever ($>37.5^{\circ}\text{C}$) even if symptoms are mild. Staff will be on site to guide a tour.

Staff are encouraged to be vaccinated if possible.

Visitors are required to be fully vaccinated (or hold an exemption certificate) to visit Jenolan Caves. You will be asked to produce your vaccination evidence. We encourage you to comply.

You do not have to produce your vaccination evidence however as it is a Public Health Order requirement, visitors will be refused entry.

Cave Capacity

Cave capacity is determined by applying the 4 square metre rule and will be managed through a booking system. Visitors must practice physical distancing by staying 1.5 metres away from people who are not from their household. Caves are marked for 4 square metre rule. Numbers entering the cave will be monitored.

Cave	Capacity
Orient Cave	<20
Temple of Baal	<20
Lucas	
Chifley	<20
Imperial	<20

Courtesy Bus

Drivers of the courtesy bus wear a mask. Passengers are also required to wear a mask. Numbers are limited to 7, taking into account the 2 square metre rule. Family groups exempt. The bus will be disinfected after each trip using Glen 20 spray and wiping of touch points. Windows will remain open to increase ventilation.

Cancellation Policy

A policy exists for guests who are required to cancel due to COVID-19 factors. The cancellation policy can be found on the Jenolan Caves website. For more information, visitors can call JCRT on 1300 76 3311.

Compliance with this plan is a condition of entry

All areas at Jenolan Caves are required to have a Covid-19 Safety Plan. This plan will be displayed in buildings and communal areas. It will also be available on the Jenolan Caves, online booking platforms and linked to social media.

Staff preparation

Jenolan Caves staff follow the COVID-19 Risk Assessment series and job safety briefings. Staff must stay away from work if flu like symptoms develop. Meetings are held via Teams video where possible.

Capacity

Site capacity will be managed through the Jenolan Caves booking system and monitored by staff. Visitors are encouraged to social distance.

Communication

Jenolan Caves will communicate COVID-19 safe rules through onsite signage, information on the website and on social media at the time of booking.

Communal areas

Communal areas include seating and toilet facilities. Capacity limits of one person per 4 square metres and physical distancing of 1.5 metres is encouraged. Markers are located on the floor where guests queue. Signs are located at entry and exit points.

Vulnerable communities

Visitors must check travel restrictions to vulnerable communities through the NSW health website or NSW Police before travelling. Further information from [NSW Health](#).

Hygiene facilities

Hand hygiene facilities will be available to visitors and staff. This includes soap and hand sanitiser. Hand hygiene facilities will be available to visitors at the cave entry. The wearing of face masks is compulsory. Masks are available on request.

Amenities including bathrooms and seating

Posters with instructions on how to wash hands will be displayed. Social distancing is required at all amenities.

Cleaning

Visitors are advised when booking and through the Jenolan Caves website that while normal cleaning practices will continue (in line with Health NSW advice), visitors are responsible for their own hygiene. Posters with instructions on how to wash hands will be displayed. Disinfectant is mixed at the appropriate strength and in accordance with manufacturers' instructions. Staff wash hands thoroughly with soap and water before and after cleaning. Handrails within the caves will be cleaned daily.

Personal protective equipment (PPE)

Jenolan Caves staff are issued with PPE to safely maintain facilities. Social distancing is required when engaging with visitors. Guides showing cave tours will have access to gloves and masks if desired. Staff involved in cleaning handrails will be required to wear gloves.

Cash

Cash transactions are discouraged. Preferred payment is via card. Staff to follow COVID-19 Operational Guidelines for cash handling if required. Plastic barriers are installed.

Record keeping

Records of visitors will be maintained through the Jenolan Caves booking system. It is a condition of entry the names and contact details of all visitors are kept by the reservation holder for a minimum of 28 days. Records of workers and contractors will be maintained through existing rostering and procurement systems. Records must be kept for a minimum of 28 days.

NSW Health

Full cooperation will be given to NSW Health if contacted in relation to a positive case of COVID-19 at Jenolan Caves. Jenolan Caves will also notify SafeWork NSW on 131050.